

	Carruthers
	Hansen
	Harvey
	Peterson
	Pitts
	Bacon
	Niemeyer
	Meyer
	Halgerson
	Julius
	Kabris
	Thompson

**AGENDA**  
**Brookings Municipal Utilities Board**  
**525 Western Avenue, Brookings, South Dakota**  
**Monday, November 13, 2017 – 1:00 p.m.**  
**(AT UTILITY BUILDING)**

1. Minutes of meetings of October 9 and October 23.
2. Additions to Agenda.
3. Adoption of Agenda.  
AC: Motion to approve.
4. Approval of bills and claims.  
AC: Motion to approve.
5. Invitation for citizen input.
6. Executive Session to consult with legal counsel and review communications from legal counsel about proposed or pending litigation or contractual matters and discuss marketing or pricing strategies.
7. Quarterly financial review.
8. Approval of 2018 Budget.  
AC: Resolution to approve.
9. Electric rate review.  
AC: Resolution amending rate schedule.
10. Wastewater rate review.  
AC: Resolution amending rate schedule.

11. Water rate review.  
AC: Resolution amending rate schedule.
12. Transfer of Surplus Funds.  
AC: Resolution amending Resolution 34-16 Providing for Transfer of Utility Surplus Funds to City General Fund.
13. Delinquent Write-Offs.  
AC: Resolution to write off delinquent accounts for the Utilities and Telephone Departments.
14. Health Insurance Contribution Rate Review.  
AC: Resolution amending Resolution 37-96 authorizing health insurance contribution rates.
15. Set 2018 Utility Board Meeting dates.  
AC: Motion to approve.
16. Authorization to submit bids:
  - A. Conductor – Electric Department.
  - B. Switchgear – Electric Department.
  - C. Transformers – Electric Department.
  - D. Street Light Poles/Fixtures – Electric Department.
  - E. Service Truck – Electric Department.
  - F. Forklift – Material Handler – Electric Department.
  - G. Grading Packages for Western Avenue Substation & Old 77 Substation – Electric Department.
  - H. Water Meters – Water Department.
  - I. Fire Hydrants, Valves & Related Supplies – Water Department.
  - J. Chemicals – Water/Wastewater Department.
  - K. Vehicles – All Departments.
  - L. Set Top Boxes – Telephone Department.
  - M. Fiber Access Equipment – Telephone Department.
  - N. Installation of Fiber Optic Cable from Brookings to Sioux Falls – Tele. Dept.
  - O. Fiber Optic Cable – Telephone Department.  
AC: Motion to approve.
17. Department Reports.

***Next call-in special meeting is on November 27<sup>th</sup> at 11:45 a.m.  
Next regular meeting is on December 11<sup>th</sup> at 1:00 p.m.***

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