

	Bartels
	Carruthers
	Hansen
	Harvey
	Pitts
	Bacon
	Neimeyer
	Meyer
	Halgerson
	Julius
	Kabris
	Thompson
	Witt
	Peterson

AGENDA
Brookings Municipal Utilities Board
 525 Western Avenue, Brookings, South Dakota
 Tuesday, November 13, 2018 – 1:00 p.m.
(AT UTILITY BUILDING)

1. Minutes of meetings of October 9 and October 23.
2. Additions to Agenda.
3. Adoption of Agenda.
AC: Motion to approve.
4. Approval of bills and claims.
AC: Motion to approve.
5. Invitation for citizen input.
6. Executive Session to consult with legal counsel and review communications from legal counsel about proposed or pending litigation or contractual matters and discuss marketing or pricing strategies.
7. Quarterly financial review.
8. Approval of 2019 Budget.
AC: Resolution to approve.

9. Electric rate review.
AC: Resolution amending rate schedule.
10. Wastewater rate review.
AC: Resolution amending rate schedule.
11. Water rate review.
AC: Resolution amending rate schedule.
12. Transfer of Surplus Funds.
AC: Resolution amending Resolution 24-17 Providing for
Transfer of Utility Surplus Funds to City General Fund.
13. Health Insurance Contribution Rate Review.
AC: Resolution amending Resolution 37-96 authorizing health insurance
contribution rates.
14. Set 2019 Utility Board Meeting dates.
AC: Motion to approve.
15. Final payment on the DWDM Transport System.
AC: Resolution to approve.
16. Final payment on the Second Street Water Main Project.
AC: Resolution to approve.
17. Purchase Agreement - Residential property adjacent to 4th St Tower.
AC: Motion to approve.
18. Application for extension of sewer and water mains and connection into the city
water and sewer system – Swallow Ridge & Sweetgrass Drive – Prairie Hills
Addition.
AC: Motion to approve.
19. State of South Dakota Joint Powers Financial, Maintenance and Encroachment
Agreement between DOT, City of Brookings and Brookings Municipal Utilities.
AC: Resolution to approve.
20. Awarding of bids:
 - A. *Sewer Relining Project – Wastewater Department.
AC: Motion to approve.

21. Authorization to solicit bids:
 - A. Conductor – Electric Department.
 - B. Switchgear – Electric Department.
 - C. Transformers – Electric Department.
 - D. Street Light Poles/Fixtures – Electric Department.
 - E. Directional Boring Machine – Electric Department.
 - F. Bucket Truck – Electric Department.
 - G. Mini Excavator – Electric Department.
 - H. Electrician Service Truck – Electric Department.
 - I. Vehicles – Water/Wastewater Department.
 - J. Water Meters – Water Department.
 - K. Fire Hydrants, Valves & Related Supplies – Water Department.
 - L. Chemicals – Water/Wastewater Department.
 - M. Backhoe – Water Department.
 - N. Payloader – Wastewater Department.
 - O. Set Top Boxes – Telephone Department.

AC: Motion to approve.

22. Department Reports.

*Opening of bids @ 1:30 on 11/1/18.

Next call-in special meeting is on November 26th at 11:45 a.m.
Next regular meeting is on December 10th at 1:00 p.m.

If you require assistance, alternative formats and/or accessible locations consistent with the Americans with Disabilities Act, please contact the City ADA Coordinator at 692-6281 at least 48 hours prior to the meeting.