

Application for Transient Merchant Permit

City Clerk's Office
520 3rd Street, Suite 230
Brookings, SD 57006
(605) 692-6281 phone; (605) 692-6907 fax
bfoster@cityofbrookings.org



Applicant Information

Full Name: _____
Last First Middle

Permanent Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Permanent Phone: () _____ Date of Birth: _____ Social Security Number: - - _____

Local Address: _____
Street Address Apartment/Unit #

_____ *City State ZIP Code*

Local Phone: () _____

Convictions/punishments: _____

Last 5 cities applicant worked: _____

Company Information

Owner Name: _____

Company Name: _____

_____ *Street Address Suite No.*

_____ *City State ZIP Code*

Owner Phone: () _____ Kinds of goods/services applicant engaged in: _____

Is payment/deposit requested/received in advance of delivery of the goods/services? Yes / No

Signature

Requirements for processing application: Completed application Valid state sales tax permit
 \$100.00 Fee Valid government issued identification

Applicant's signature: _____
Date

I hereby make application for a transient merchant license for the purpose of selling or soliciting for sale, goods, wares, merchandise or services, for a period beginning _____ and ending _____.

To be processed by City Hall

Chief of Police Date City Clerk

New / Renewal Fee Paid by License No.

Transient Merchant License Instructions
(Ordinance No. 26-96, Chapter 26, Section 311-349 / Resolution No. 26-11)

1. License fee is \$100.00 per month per person.
 - a. Each individual transient merchant is required to have a license.
 - b. Every transient merchant must display their license on request.
 - c. Any license may be revoked for violation of any provision of Code, State Law or City Ordinance.
2. The term “transient merchant” includes the term solicitor.
3. Exceptions – charitable, educational or religious organizations which have their principle place of activity in the city.
4. Any transient merchant who refuses to leave the premises after being notified by premise owner, will be in violation of the Ordinance.
5. It shall be unlawful to:
 - a. Offer for sale any commodity from a vehicle or temporary stand located in a public street.
 - b. Make false or fraudulent statements for the purpose of inducing someone to purchase merchandise or services.
 - c. Engage in soliciting sales between the hours of 9:00 p.m. and 9:00 a.m. the following morning or any time on Sunday, except by specific appointment or invitation.
 - d. For any person to engage in business as a transient merchant without first obtaining a permit.
 - e. Give false or misleading information in connection with the application for a transient merchant license.