

# Application for License

City Clerk's Office  
520 3<sup>rd</sup> Street, Suite 230  
Brookings, SD 57006  
(605) 692-6281 phone; (605) 692-6907 fax  
[bfoster@cityofbrookings.org](mailto:bfoster@cityofbrookings.org)



## Applicant Information

Please check the license in which you are applying:

- Circus
- Carnival
- Commercial Garbage Hauler
- House Mover
- Pawnbroker
- Plumber
- Residential Contractor

Business Name: \_\_\_\_\_

Applicant Name: \_\_\_\_\_  
*Last First Middle*

Business Address: \_\_\_\_\_  
*Street*  
\_\_\_\_\_  
*City State ZIP Code*

Phone: ( ) \_\_\_\_\_ Email: \_\_\_\_\_

Residential Contractor Excise Tax Number: \_\_\_\_\_

Circus or Carnival event date(s): \_\_\_\_\_

Is the business a partnership, limited liability partnership or limited liability company? Yes / No

If yes, list the name and address of each partner or member:

Name	Street	City	State	ZIP Code
_____ <i>Name</i>	_____ <i>Street</i>	_____ <i>City</i>	_____ <i>State</i>	_____ <i>ZIP Code</i>
_____ <i>Name</i>	_____ <i>Street</i>	_____ <i>City</i>	_____ <i>State</i>	_____ <i>ZIP Code</i>
_____ <i>Name</i>	_____ <i>Street</i>	_____ <i>City</i>	_____ <i>State</i>	_____ <i>ZIP Code</i>
_____ <i>Name</i>	_____ <i>Street</i>	_____ <i>City</i>	_____ <i>State</i>	_____ <i>ZIP Code</i>

Is the business a corporation? Yes / No

If yes, list the name and address of each officer:

Name	Street	City	State	ZIP Code
_____ <i>Name</i>	_____ <i>Street</i>	_____ <i>City</i>	_____ <i>State</i>	_____ <i>ZIP Code</i>
_____ <i>Name</i>	_____ <i>Street</i>	_____ <i>City</i>	_____ <i>State</i>	_____ <i>ZIP Code</i>
_____ <i>Name</i>	_____ <i>Street</i>	_____ <i>City</i>	_____ <i>State</i>	_____ <i>ZIP Code</i>
_____ <i>Name</i>	_____ <i>Street</i>	_____ <i>City</i>	_____ <i>State</i>	_____ <i>ZIP Code</i>

**Signature**

By signing below, I, the applicant, hereby agree that should the license be granted, I will comply with all requirements of the ordinance in effect.

Applicant's signature: \_\_\_\_\_  
Date

**To be processed by City Hall**

\_\_\_\_\_  
New / Renewal                      Fee                      Paid by                      License No.

\_\_\_\_\_  
City Clerk                      Date

**All licenses run from January 1<sup>st</sup> to December 31<sup>st</sup> of the current year.**

**Carnival** (Municipal Code of Ordinances, Chapter 10)

- o Fee: \$25/day
- o A bond or Liability Insurance Certificate in the amount of at least \$1,000,000 indemnifying the public against damage sustained by reason of the operation of such ride is required.

**Circus** (Municipal Code of Ordinances, Chapter 10)

- o Fee: \$75/day
- o A bond or Liability Insurance Certificate in the amount of at least \$1,000,000 indemnifying the public against damage sustained by reason of the operation of such ride is required.

**Commercial Garbage Hauler** (Municipal Code of Ordinances, Chapter 26)

- o Fee: \$50/new license - - \$25/renewal
- o A current Liability Insurance Certificate is required.

**House Movers** (Municipal Code of Ordinances, Chapter 26)

- o Fee: \$50/year
- o A current Liability Insurance Certificate which indemnifies the public against loss by negligence of the applicant or its agents in the sum of not less than \$250,000 to any one person and \$500,000 for any one accident for both bodily injury and property damage is required.

**Pawnbrokers** (Municipal Code of Ordinances, Chapter 26)

- o Fee: \$50/year

**Plumbing** (Municipal Code of Ordinances, Chapter 22)

- o Fee: \$50/new license - - \$25/for renewal
- o A \$1,000 bond is required.
- o A copy of State Contractor's License.
- o A current Liability Insurance Certificate which indemnifies the public against loss by the negligence of the licensee or its agents in the sum of not less than \$50,000 to any one person and \$100,000 in any one claim is required. If an insurance certificate is not provided, a \$5,000 bond is required.

**Residential Contractor** (Municipal Code of Ordinances, Chapter 22)

- o Fee: \$75/year
- o Excise tax number.
- o Worker's compensation insurance.
- o A current Liability Insurance Certificate in the sum of not less than \$500,000 for each occurrence.